



Business Horizons 2019

July 14-18 | Central College | Pella, Iowa

Ambassador Roles & Responsibilities

Qualities for Success	Duties/Expectations
<ul style="list-style-type: none">● Interpersonal skills Candidate must be able to communicate effectively and in a positive and professional manner with a variety of individuals, in both group and one-on-one situations.● Team player Candidate must exhibit a spirit of cooperation and an ability to work for group success, sometimes at the sacrifice of individual gain/desires.● Good judgment Candidate must demonstrate mature judgment in making decisions that are sometimes unpopular with peers (student participants) but maintains organizational objectives. Student must be able to problem-solve quickly and be able to complete tasks with little direction.● High energy level Candidate must respond well to strong demand on physical and mental stamina. Workdays are often very long and start early in the morning.● GREAT ATTITUDE! Candidate must act as a role model for student participants at all times and maintain a positive, can-do attitude throughout each day.	<p>BH Ambassadors will set a good example for this year's student participants and help to make sure all campus events run smoothly. The main duties of a BH Ambassador include (but are not limited to):</p> <p>Assist the BH Staff</p> <ul style="list-style-type: none">➤ Assist with program awareness at local high school➤ Help guide students, Industry Advisors and other volunteers as needed➤ Meet daily with BH Staff for list of responsibilities➤ Assist with collection and distribution of materials➤ Act as a student mentor and provide feedback for assigned Industry team when appropriate <p>Guest Speakers & Group Activities</p> <ul style="list-style-type: none">➤ Greet speakers as they arrive and ensure Industry team is prepped with introductions and gifts➤ Escort speakers/guests to assigned location(s)➤ Assist with handouts, set-up and A/V needs in presentation rooms➤ Take photos and assist with social media, as assigned <p>Headquarters Assistance</p> <ul style="list-style-type: none">➤ Input data for business simulation➤ Answer questions for students and volunteers➤ Make sure Industry teams have all information needed prior to each Industry meeting➤ Maintain order/organization in room at all times➤ Be prepared for in-the-moment assignments and other duties as assigned daily

Business Horizons alumni from the previous summer will be invited to apply for a position on the Ambassador team. Up to six students will be selected for the 2019 program.