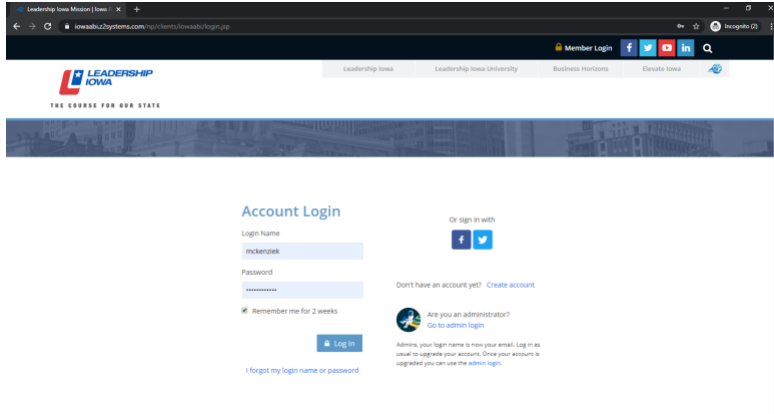


LEADERSHIP IOWA ALUMNI SOCIETY

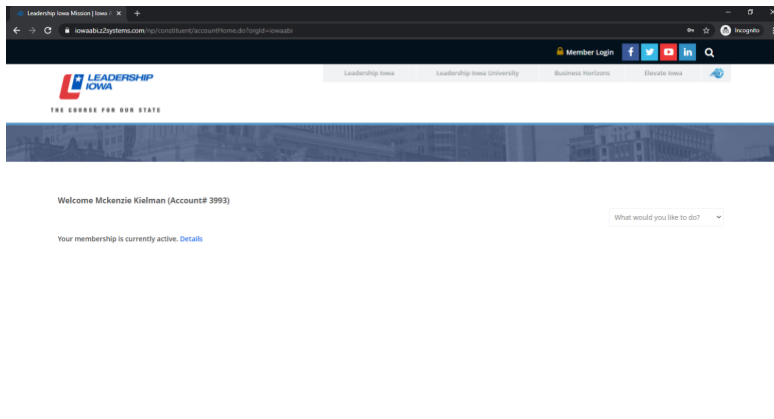
HOW TO ACCESS TO THE ALUMNI WEB PORTAL



1. LOGIN

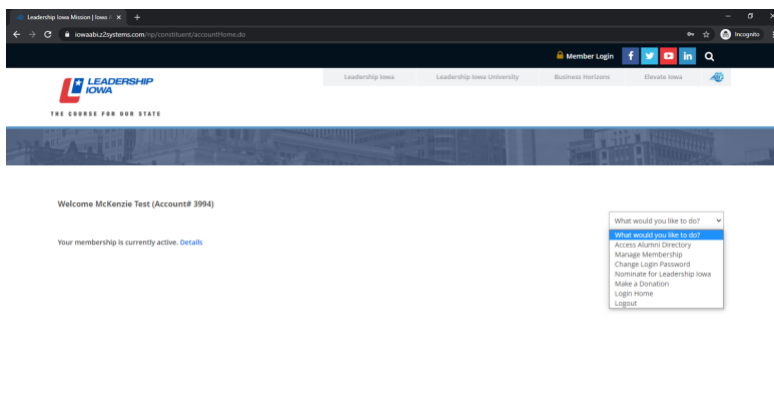
Access the **LOGIN** website by clicking [here](#). (There is also a button on the Leadership Iowa website on the [Alumni](#) page.)

Your **LOGIN NAME AND PASSWORD** was emailed to you by info@leadershiowa.com or mkielman@iowaabi.org.



2. HOME

After pressing "Log in," it will bring you to the home page. Here you may find **ANNOUNCEMENTS** about Leadership Iowa and alumni opportunities as well as the other programs of the ABI Foundation.

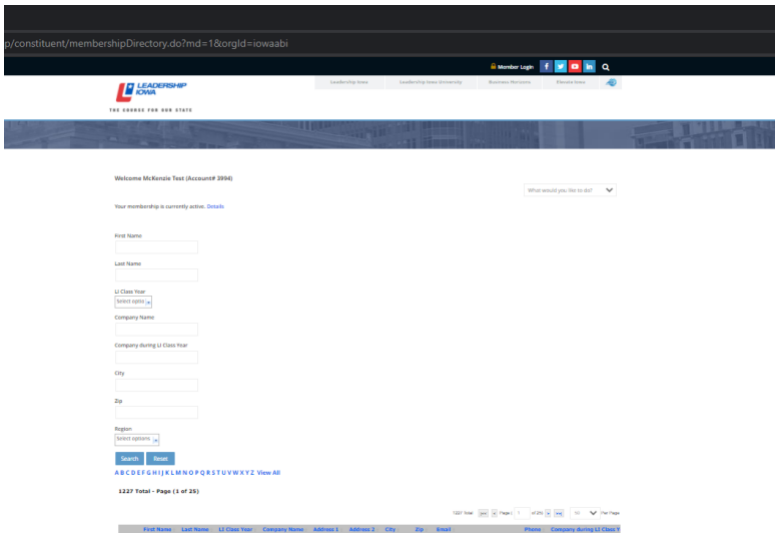


3. MENU

To navigate to other functions of the alumni web portal, there is a dropdown menu in the upper right side of the screen with the question, "**What would you like to do?**"

We'll go through each of these pages.





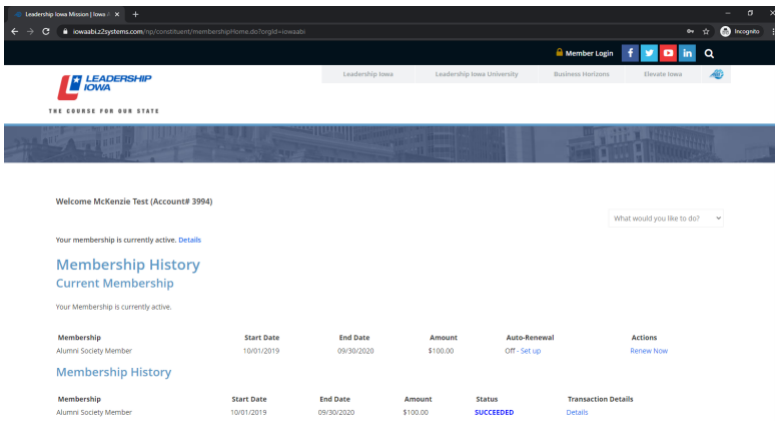
ACCESS ALUMNI DIRECTORY

There is the ability to **SEARCH** by first and last name, class year, company name, company during LI class year, city, zip code and region. You can scroll down to see the entire list of alumni.

To **UPDATE CONTACT INFORMATION** from what's listed, email info@leadershiowa.com.

Your alumni society membership must be current to access this feature of the alumni web portal.

**Disclaimer: Leadership Iowa reserves the right to discontinue an individual's access to the Alumni Directory for any misuse, including if mass-communication, solicitation or inappropriate*

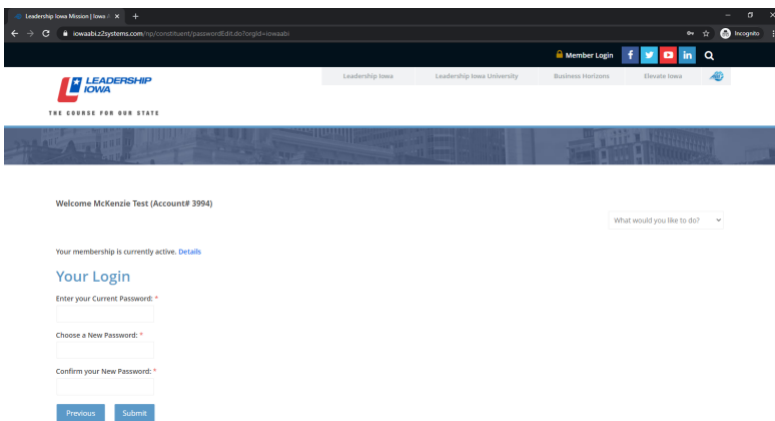


COMING SOON: MANAGE MEMBERSHIP

Here is a record of your membership.

You will be able to **AUTO-RENEW** your membership. A reminder will be sent through email a week before the term ends and renewal occurs on Oct. 1. This option simplifies the process for those committed to making an annual contribution.

More information to come for the upcoming year.

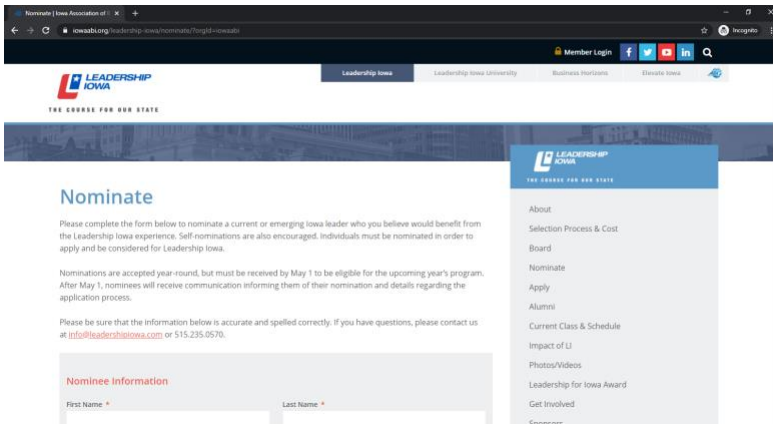


CHANGE LOGIN PASSWORD

You are not required to change your password from the default given to you and so you will not be prompted to do so. However, you can if you'd like.

If you experience difficulty with your login information, there is also the "I forgot my name or password" prompt on the login page. It's a quick process to gain access again.

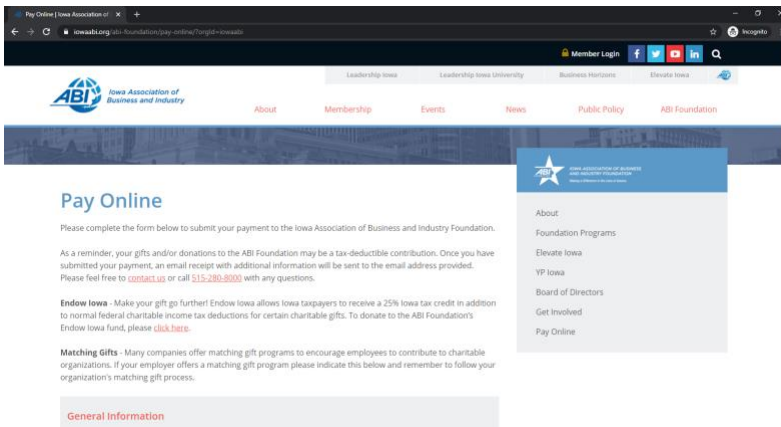




NOMINATE

Alumni allows the program to reach far and wide. You know what the experience is and what it can mean for each leader, community, organization and the state. Nominate now and nominate often so no one in your network is forgotten. We appreciate your help in reaching our next 40!

Nominations must be received before May 1 to be considered for the upcoming class of Leadership Iowa; nominations are collected year round.



MAKE A DONATION

Contributions made to the ABI Foundation are tax deductible as a 501c3 non-profit. We appreciate your consideration for any annual or year-end giving, employer-employee matching gifts programs or other options for additional donations.

Your support is making a difference in the lives of Iowans.

With any difficulties, please contact ABI Foundation Marketing & Engagement Coordinator McKenzie Kielman at kielman@iowaabi.org/515.235.0564 or info@leadershiowa.com/515.280.8000.

